

**ARKANSAS DEPARTMENT OF HUMAN SERVICES
STATE INSTITUTIONAL SYSTEM BOARD**

Division of Youth Services
Harrisburg Juvenile Treatment Center
1800 Pine Grove Lane
Harrisburg, AR 72432

October 11, 2012

Members Present: Clara Ferron, Chairperson
Stephen Foti, Vice Chairman
Dianne Thomas, Secretary
Micheal Burden
Doug Kidd
Don Purcell

DHS Staff Present: Ronald Angel, Director, Division of Youth Services
Jennifer Gallaher, Director, Division of Behavioral Health Services
Breck Hopkins, Office of Chief Counsel
Doyle Young, Program Administrator, Division of Youth Services
Liz Ganahl, Division of Youth Services

Non-DHS Staff: Bonnie Smith, Executive Director of Consolidated Youth Services (CYS)
Candy Smith, Director of Harrisburg CYS Facility

Mr. Stephen Foti, Vice Chairman, called the meeting to order at 12:15 p.m.

Mr. Foti thanked everyone for coming.

Mr. Foti reported Mr. Breck Hopkins and Ms. Jennifer Gallaher had another meeting to attend and he would like to go straight to the DBHS report. Also, if there were any legal questions for Mr. Hopkins they would address them at this time. Mr. Foti asked the Board to refer back to the approval of the minutes later.

DIVISION OF BEHAVIORAL HEALTH SERVICES REPORT (DBHS)

The Division of Behavioral Health Services (DBHS) Quarterly report had been previously distributed and is attached to the meeting minutes.

ARKANSAS STATE HOSPITAL (ASH)

Ms. Jennifer Gallaher presented the report for ASH.

New Roof for Forensic Administration & Visitation:

Ms. Gallaher reported ASH is replacing the roof on the Forensic Administration & Visitation Building using monies from the Governor's office. The project estimated cost was \$343,790, with the lowest bid from Colonial Roofing at \$117,760. Colonial Roofing has started and the replacement is approximately 50% complete.

Forensic Bathroom:

The suicide prevention fixtures contract for the Forensic bathroom has been awarded to Bradford & Scruggs. The project start date is October 15, 2012.

Forensic Activities Center Gym Flooring:

The flooring in the activities center has been in place since 1990 and the carpet is worn out. The activity floor and surrounding offices consist of 8,000 square feet. The 6,000 square foot gym floor will be covered with a 10 mil rubberized covering with an estimated cost of \$83,540. The 2,000 square feet of office and classroom space will be covered with VC tile with an estimated cost of \$7,000. This new floor will make it safer for patients to use the facility. The money will be provided by the Governor's office. The contract has been awarded to JPG Contractor for \$80,667. The project was started on October 1, 2012 and we hope to have it finished by the end of the month.

Audio Visual Camera System:

The new camera project for the hospital will replace the current camera system with a web based technology system to allow improved video footage and expand the camera coverage. The new system will help with performance improvement and as a teaching tool for nursing and others when an incident occurs. A contractor has been selected and we are waiting on ABA to approve the bid documents.

New Flooring for Units 5 and 6:

The original project was to install the vinyl composition tile (VCT) in Units 5 and 6 with a cost of \$160,000. After much discussion it was decided not to install the VCT tile because the flooring in Units 5 and 6 are terrazzo and can be grinded down and polished. This will make the floors much easier to care for. The contract was awarded to Bradford Scruggs for \$100,000. The project will be completed using money from the Governor's office and it will start on October 15, 2012. It was decided to use the \$60,000 on other projects.

New Doors and Locks:

There was an issue with CMS concerning the door locks. When the patients closed their doors they were being locked in. The new locks only lock when the patient comes out and the patient cannot get back in. The new locks are also anti suicidal locks. The bids came in at \$290,000 for

a supplier of the doors and locks. The installation of 317 doors and locks will be done in house. The project will be completed using monies from the Governor's office and the Department of Human Services.

ARKANSAS HEALTH CENTER (AHC)

Ms. Gallaher presented the report for AHC.

Building 80 Sump Pumps:

Ms. Gallaher reported a sump pump has been installed outside the Willow Court entrance to alleviate the underground water issue. Approximately 50-100 gallons of water are removed per day from the west end of Building 80. This measure is a step in the plan to prevent further water damage to the Maple and Willow Court floors due to the presence of an underground water source. Plans to install additional pumps along the lower hall corridor are underway.

Building 70 Proposal:

AHC received a federal mandate in 2008 to make improvements to Building 70 which would bring the structure into compliance with State and Federal safety regulations. Specifically, this included the addition of a building wide fire suppression system and the sealing of the building's pipe chase system. Failure to meet these requirements will result in closing the building to resident use. Estimates for these two upgrades total \$1.5 million (\$900,000 for fire suppression and \$600,000 for pipe chases). The Department of Human Services has been advised of the situation and a determination will be made to either upgrade the building or reduce census at AHC. The decision on this matter is presently pending.

AHC Chapel:

The west wall of the A.C. Yopp chapel located on the AHC campus has cracked at the foundation and is leaning approximately one to two inches. This separation will continue to worsen without repairs to the foundation. An estimate has been received for \$9,000 to level the foundation and allow the wall to be repaired. Repair work will be completed in-house if possible, minimizing the cost.

Building 26 Roof Replacement:

At the April 12, 2012, SIS Board meeting, approval was granted to AHC to make repairs to the Building 26 roof when deemed necessary. The roof was leaking and AHC scheduled bidders to examine the structure and give quotes. The roof is being replaced with an estimated cost of \$19,870 and 95% complete. If water problems persist with the building's walls and the tuck point work is required after the roof replacement, the estimated cost will be \$189,000, for a total of \$210,000.

Building 80 Bathrooms:

The AHC maintenance department is making preparation to renovate the bath rooms for Cedar and Oak Courts. This will consist of removal of obsolete bath tubs and walls. In their place will be dressing areas or additional shower stations. Tile floors will replace the worn out linoleum

and new linen cabinets are being constructed by AHC carpenters. The total estimated cost is \$18,000.

ARKANSAS SERVICES CENTER – JONESBORO

The July 12, 2012 bid for the Arkansas Services Center (ASC) yielded one bid in the amount of \$856,000 from Corbet L. Clark, Jr. of Walnut Ridge. The ASC owners countered the offer in the amount of \$1,300,000 on August 1, 2012. Mr. Clark declined the counter and his bidder's check was returned on August 16, 2012. Since that time ABA has been in discussions with the City of Jonesboro for purchase of the property and conducted a building tour at the request of the Jonesboro Chamber of Commerce for an out-of-state investor. Senator Paul Bookout was also directly involved with that effort. ABA worked to prepare the property for the tour conducted on September 12, 2012 but once again, it does not appear that an offer will be forthcoming. However, the City of Jonesboro is pursuing a Brownfield grant through the Arkansas Department of Environmental Quality and has contracted for a Phase 1 Environmental Assessment of the property through a Little Rock environmental consultant. The consultant was on the property September 26, 2012 gathering information for the report. The interest by the City of Jonesboro still continues to be a viable option, but DHS does not have a timeframe by which we can anticipate a proposal from the city. Because the city is a public entity, a formal bidding process will not be required.

Mr. Doug Kidd made a motion for the DBHS report to be approved. Ms. Dianne Thomas seconded the motion. Motion was passed.

Arkansas State Hospital Advisory Council:

Mr. Breck Hopkins stated one of the members of the SIS Board, Ms. Dianne Thomas, is also on the Arkansas State Hospital (ASH) Advisory Council. Mr. Hopkins stated Ms. Gallaher requested Ms. Thomas to continue on the ASH Advisory Council even though her term has expired. Ms. Gallaher stated Ms. Thomas has been a great help on the Board. Ms. Thomas agreed to stay on the ASH Advisory Council.

Mr. Micheal Burden made a motion for the SIS Board to approve Ms. Thomas staying on the ASH Advisory Council for 1 more year. Mr. Doug Kidd seconded the motion. Motion was passed.

Mr. Doug Kidd introduced Dr. Don Purcell as the new SIS Board member.

DIVISION OF YOUTH SERVICES REPORT (DYS)

The Division of Youth Services (DYS) quarterly report had been previously distributed to the Board and is attached to the minutes.

Mr. Ron Angel, DYS Division Director, thanked Ms. Bonnie Smith and all the staff at the Harrisburg facility for their hard work to make the recreation room look so nice. Mr. Angel reported DYS purchased the materials but the work staff put it together.

Mr. Angel reported Consolidated Youth Services (CYS), who operates our Colt Juvenile Treatment Center and the Harrisburg Juvenile Treatment Center, scored 100% perfect scores during recent inspections and re-certification visits by the American Correctional Association (ACA). These inspections occur every three (3) years and cover programming (treatment), documentation of services, and physical plant conditions. This has been a cooperative effort between DYS, CYS and the youth who live at both facilities. The youth take part and manage their living environments as part of their treatment. They are taught to be proud of where they live and they have learned this very well.

Mr. Doyle Young presented the DYS report.

Mansfield Juvenile Treatment Center:

Mr. Young reported in the 80 acre lake at Mansfield, the concrete overflow is leaking causing water to drain from the lake. In past months, various firms have looked at the problem and offered temporary makeshift type solutions that would be expensive with no guarantees. A diver has inspected the bottom of the concrete drain and found the leak in the piping. McClelland Engineers will oversee the work and provide guidance and specifications for contractors for the repairs.

Mansfield is having a settling issue in the main building and it is cracking. HYDCO, Inc., the general contractor, is responsible for the repairs. American Leak Detection Company has inspected the leaking pipes and a report has been provided to HYDCO, Inc for necessary repairs.

McClelland Engineers, along with the cooperation of the general contractor, are working to fulfill the requirements of the Waste Water Treatment Plant (WWTP) Domestic Sewage Discharge Permit. McClelland has completed the testing and supervised most of the repairs to the water treatment facility to place it in condition for accreditation. However, some specialized equipment still has to be purchased and installed along with a detailed inspection check list document to be completed. Then a final inspection by the Arkansas Department of Environmental Quality (ADEQ) will take place.

Colt/Harrisburg:

At the end of July the Division will enter into a small contract to oversee the re-roofing of the older buildings at both of these facilities. As mentioned previously these roofs are aging and will become a problem if not replaced.

DYS Facility Reports:

Arkansas Juvenile Treatment and Assessment Center:

The sprinkler and alarm system repair on Cottage 2, Building 10 was completed by Simplex/Grinnell - \$2,357.27.

The replacement of the starter on the generator in Building 7 has been completed by RP Power - \$661.63.

The hollow metal doors and sidelights in the hallway of the Intake Dorm, Building 4 has been installed and completed by Jones Glass - \$6,204.28.

The installation of dark glass film to block the vision between the sleeping areas in Building 4 and 12 has been completed by Jones Glass - \$3,954.52.

The carpet in Cottage 1 has been installed by Whitley Flooring - \$2,257.39.

Increased outdoor lighting in various locations has been installed by Treadway Electric - \$4,140.51.

The clean out and the flush failed backflow preventers in Building 4 and 12 has been installed by Simplex/Grinnell - \$1,293.74.

The cleaning and painting of the floor in Cottage 1 has been completed by Sanders Painting - \$2,180.00.

The removal and replacement of the countertop in Building 5 has been completed by V's Construction - \$1,684.05.

The cleaning and painting of the floor in Building 12 has been completed by Sander's Painting - \$4,578.00.

The removal of 2 large dead oak trees from the front gate area, Building 1, has been completed by Arkansas Statewide Tree Service - \$4,905.00.

The removal and replacement of batteries for 10 generators from various locations has been completed by RP Power - \$3,479.28.

Door knobs installed on doors in Building 12 has been completed by Dale's Lock and Safe - \$872.00.

The roof repair on the Administration Building has been completed by Landon Roofing - \$798.00.

The removal of the tree that blew over the fence has been completed by Arkansas Statewide Tree Service - \$436.00.

Colt Juvenile Treatment Center:

The replacement of the collapsed piping around the pump station and repair the pump rails in the sewer lift station has been completed by Stricklin Plumbing - \$6,200.00.

The scoping of the drains in the new Education building has been completed by Stricklin Plumbing - \$540.00.

The replacement of the sewer line with 6" line in the new Education building has been completed by Stricklin Plumbing - \$4,826.25.

The purchase of recreational furniture has been completed by UpBeat Furniture Supply - \$3,604.54.

Dermott Juvenile Correction Facility:

The replacement of the condenser in the Education building has been completed by Barham's Heating and Air - \$2,540.79

The replacement of the HVAC split unit in the Education building has been completed by Barham's Heating and Air - \$2,540.79.

Dermott Juvenile Treatment Center:

The installation of the walk gate in the front gate area has been completed by Klaser Construction - \$5,420.64.

The leak in the sewer line has been repaired and the work completed by Mark Doss Plumbing - \$1,569.74.

Lewisville Juvenile Treatment Center:

The replacement of the propane hot water heater in the laundry room has been completed by Scotts Plumbing - \$2,489.75

The replacement of the Propane hot water heater in the cafeteria has been completed by Scotts Plumbing - \$2,489.75

The replacement of 2 LP water heaters in the Classroom building has been completed by Scotts Plumbing - \$2,533.05.

Mansfield Juvenile Treatment Center:

The replacement of the heat pump unit in the Voc/Ed classroom has been completed by the SAYS personnel - \$533.01

The leak verification on the scope sewer line has been completed by Advanced Plumbing - \$643.50.

The removal of 16 dead trees has been completed by West Ark Erection - \$4,826.25.

The locks have been changed in the boy's dorm and was completed by SAYS - \$3,577.94.

The locks have been changed in the girl's dorm and was completed by SAYS - \$3,577.94.

Mr. Doug Kidd inquired about changing the locks even though the building was new. Mr. Young reported it was determined the locks that were specified were not what was needed. The facility operator decided he wanted more security than the locks that were installed. Mr. Young stated if he had known that from the beginning, he would have requested another type of lock. Ms. Thomas asked about the quantity of locks. Mr. Young reported there were about 35 in each dorm. Mr. Young stated there are some facilities that are harder on locks than others, depending on the juveniles.

Phone conference:

Mr. Young stated the University of Arkansas Cooperative Extension Service owns the land at the Colt facility and DYS leases it from them. We currently have a twenty (20) year lease and the lease is getting ready to expire. Mr. Young stated the Arkansas Building Association (ABA) has not given DYS the lease information for the SIS Board to vote on. Mr. Young stated as soon as he receives it he would like to have a telephone conference to review and vote on it.

Mr. Micheal Burden made a motion to approve the DYS report with the corrections. Ms. Dianne Thomas seconded the motion. Motion passed.

APPROVAL OF MINUTES FROM July 12, 2012 MEETING

Mr. Micheal Burden made a motion for the minutes of July 12, 2012 meeting to be approved. Mr. Doug Kidd seconded the motion. Motion was passed.

Mr. Micheal Burden reported he spoke with Ms. Jennifer Gallaher about the cameras for the Arkansas State Hospital (ASH). Mr. Burden stated the State has been buying cameras for the last eight or nine years for ASH and they can't find them. Mr. Burden wondered if the cameras were ever installed. The State audited ASH and Ms. Gallaher does not know what happened to the cameras but they were making efforts to find them. Mr. Burden wondered if the cameras were outdated by the time they were bought. Mr. Burden felt it was a waste of money that could have been used elsewhere. Mr. Burden suggested anytime cameras are to be approved by the SIS Board, the Board needs to investigate them.

Mr. Micheal Burden wanted to thank DYS and everyone else that was involved in making the Harrisburg facility look so nice. Mr. Burden stated the new recreation equipment and furniture made the room look so much better. He also stated the landscaping looked good too.

OLD BUSINESS:

Mr. Stephen Foti reported he spoke with Mr. Breck Hopkins concerning Mr. Tom Grunden and the Little Rock Community Mental Health Center (LRCMHC) lease. Mr. Foti stated in the lease there is a time frame to start remodeling and reconstruction and a completion date. Mr. Foti questioned if the SIS Board were supposed to be monitoring it. Mr. Foti requested the Board's permission to follow up with Mr. Hopkins on the lease. Mr. Foti stated if they were supposed to monitor it then he would have Mr. Hopkins contact Mr. Grunden's attorney and request a monthly report. Mr. Burden stated at the last meeting Mr. Hopkins did say it would be monitored. Mr. Burden stated the roof repair needed to be started immediately. Mr. Burden asked Mr. Foti if Mr. Hopkins would update the Board on his findings.

Mr. Micheal Burden made a motion to request a monthly report on the remodeling per the LRCMHC lease providing that is in the contract. Ms. Clara Ferron seconded the motion. Motion passed.

NEXT MEETING:

The next meeting will be on Thursday, January 10, 2013, at 1:30 pm, at the Arkansas State Hospital, 305 South Palm Street, Little Rock, AR. There will be a tour of the facility following the meeting.

Mr. Micheal Burden made a motion to adjourn the meeting. Ms. Dianne Thomas seconded the motion. Motion passed and the meeting adjourned at 1:00 pm.

Respectfully Submitted:

Dianne Thomas, Secretary